

INTERQUEST SOUTH BUSINESS IMPROVEMENT DISTRICT

121 S. Tejon Street, Suite 1100
Colorado Springs, Colorado 80903
719-635-0330

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NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Friday, November 11, 2022

TIME: 4:00 p.m.

LOCATION: Via Microsoft Teams

You can attend the meeting in any of the following ways:

1. To attend via Microsoft Teams video conference, use the below link:

ACCESS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDI0YWEzZjctNjc5Mi00M2VILTk2ZDctZTVkZDQ5NDViNjQ4%40thread.v2/0?context=%7b%22Tid%22%3a%224aa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22ba0f9638-0bbe-43e6-b60f-fcb0d1e748be%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 406 280 83#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Stacie Tucker	President	May, 2025
Bethany Fitzgerald	Secretary	May, 2025
Jerry D. Biggs	Treasurer	May, 2025
Gregory M. Tucker	Assistant Secretary	May, 2023
Andrew Biggs	Assistant Secretary	May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to Order and Approve Agenda.
- B. Declaration of Quorum/Director Qualifications/Disclosure Items.
- C. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Review and consider approval of minutes from the August 11, 2022 regular Board meeting (enclosure).
- E. Consider adoption of the Resolution Regarding 2023 Annual Administrative Matters (enclosure).
- F. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association.
- G. Other.

II. FINANCIAL MATTERS

- A. Consider ratification of previous claims and approval of current claims (to be distributed).
- B. Consider acceptance of Cash Position and PTax Schedules.
- C. Review and consider approval of September 30, 2022 Unaudited Financial Statements (to be distributed).
- D. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).
- E. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).
- F. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- G. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.

- H. Consider approval of the engagement letter with BiggsKofford to prepare the 2022 Audit (enclosure).
- I. Other.

III. LEGAL MATTERS

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions (enclosure).
- B. Consider approval of Workers Compensation Exclusion Resolution (enclosure).
- C. Accept the 2022-2023 Agreement for snow removal services between the District and Timberline Landscaping.
- D. Other.

IV. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2023 (enclosure).
- B. Other.

V. OTHER BUSINESS

- A. Other.

VI. ADJOURNMENT

There are no meetings scheduled for the remainder of 2022.