

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
INTERQUEST SOUTH BUSINESS IMPROVEMENT DISTRICT
(THE “**DISTRICT**”)
HELD
FEBRUARY 10, 2022

A special meeting of the Board of Directors of the Interquest South Business Improvement District (referred to hereafter as the “**Board**”) was convened on Thursday, February 10, 2022, at 1:30 p.m., Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Stacie Tucker, President
Bethany Fitzgerald, Secretary/Treasurer
Jerry D. Biggs, Assistant Secretary
Andrew Biggs, Assistant Secretary

Absence Excused:

Gregory M. Tucker, Assistant Secretary

Also, In Attendance Were:

Russ Dykstra, Esq.; Spencer Fane, LLP
Krista Baptist, Seef Le Roux, and Chelsea Falks; CliftonLarsonAllen, LLP
 (“CLA”)
Charlie Williams; Proterra Properties

ADMINISTRATIVE MATTERS

Call to Order and Agenda: The meeting was called to order at 1:32 p.m. The Board reviewed the Agenda for the meeting. Following review, upon motion duly made by Director S. Tucker, seconded by Director J. Biggs and, upon vote, unanimously carried, the Board approved the agenda as presented and excused the absence of Director G. Tucker.

Quorum/Director Qualifications/Disclosure Items: A quorum of the Board was confirmed. The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Dykstra that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

RECORD OF PROCEEDINGS

Public Comment: There was no public comment.

Minutes from the October 14, 2021 Budget Hearing Board Meeting: The Board reviewed the October 14, 2021 minutes. Following review and discussion, upon a motion duly made by Director S. Tucker, seconded by Director J. Biggs and, upon vote, unanimously carried, the Board approved the minutes from the October 14, 2021 Budget Hearing Board Meeting as presented.

FINANCIAL MATTERS

Cash Position and Schedules: Mr. Le Roux reviewed the Cash Position and Schedules with the Board. Following discussion, upon a motion duly made by Director S. Tucker, seconded by Director J. Biggs and, upon vote, unanimously carried, the Board accepted the Cash Position and Schedules.

Previous and Current Claims: Mr. Le Roux reviewed the previous and current claims with the Board. Following discussion and review, upon a motion duly made by Director J. Biggs, seconded by Director S. Tucker and, upon vote, unanimously carried, the Board ratified the previous claims and approved the current claims as presented.

Ratification of 2021 Audit: Mr. Le Roux reviewed the 2021 Audit with the Board. Following discussion, upon a motion duly made by Director J. Biggs, seconded by Director S. Tucker and, upon vote, unanimously carried, the Board ratified the 2021 Audit, subject to the Public Improvement Fee adjustment for December.

LEGAL MATTERS

Signage and Related Easements: Attorney Dykstra reviewed signage and related easements noting that a survey is needed. Director S. Tucker will complete the survey.

Other: Attorney Dykstra reviewed the Director election process with the Board.

MANAGER MATTERS

Parking Lot Improvement Update: Mr. Williams provided updates to the Board regarding the status of parking lot improvement.

OTHER BUSINESS

Other: Director S. Tucker noted upcoming leases and contracts with businesses. No action was taken.

ADJOURNMENT

There being no more business to come before the Board at this time, the meeting was adjourned at 1:57 p.m. by Director S. Tucker.

Respectfully submitted,

DocuSigned by:
By Bethany Fitzgerald
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Secretary for the Meeting