

INTERQUEST SOUTH BUSINESS IMPROVEMENT DISTRICT

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CliftonLarsonAllen LLP
121 S. Tejon Street, Suite 1100
Colorado Springs, Colorado
719-635-0330

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, November 9, 2023

TIME: 3:30 p.m.

LOCATION: **Via Microsoft Teams:**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDMwOTdiNjUtZjdiNS00MWJhLWFiZTEtOWMwMzQwMDBkNjVl%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

Call-In Number:

1-720-547-5281 Conference ID: 898 716 186#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Stacie Tucker	President	May, 2025
Bethany Fitzgerald	Secretary	May, 2025
Jerry Biggs	Treasurer	May, 2025
Gregory Tucker	Assistant Secretary	May, 2027
Andrew Biggs	Assistant Secretary	May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from May 5, 2023 regular and September 11, 2023 Special meeting (enclosure).
- F. Consider Adoption of Resolution 2023-11-01, Regarding 2024 Annual Administrative Matters (enclosure).

II. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2023 Unaudited Financial Statements (to be distributed).
- B. Conduct Public Hearing on amendment to 2023 Budget and consider adoption of Resolution 2023-11-___ to Amend 2023 Budget (enclosure)
- C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-___ to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies (enclosure).
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- E. Consider approval of engagement letter with BiggsKofford P.C. to prepare 2024 Audit (enclosure).
- F. Consider appointment of District Accountant to prepare 2025 Budget.

III. LEGAL MATTERS

- A. Review and Consider Approval of 2024 Resolution 2023-11-___ of Workers Comp Coverage Exclusion (enclosure).

IV. MANAGER MATTERS

- A. Discuss and consider approval of 2024 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).
- B. Consider Approval of CliftonLarsonAllen LLP Master Service Agreement and related Statement(s) of Work (enclosures).

IV. OTHER BUSINESS

V. ADJOURNMENT

There are no regular scheduled meetings remaining in 2023.